



**Mountain Ridge Junior High**  
School Community Council Meeting Minutes  
October 24, 2017

**In Attendance:**

Mark Whitaker	Lisa Gallagher	Heather Morgan
Michelle Bagley	Amber Bonner	Ashley Berg
Sherry Kramer	Jaime Ward	Amber Gardiner
Marie Pavich	Jose Carrillo	Karen Rasmussen
Robyn Rhoton	Tiraje Earnshaw	Briawna Hugh
Joyce Harrison	Jonathan Keller	Amy Mullins

**Excused:** Ryan Nield

**Co-Chair Lisa Gallagher** conducted the meeting. She welcomed everyone and introductions were made to include the newest SCC member, Jonathan Keller. A motion was made by Amber Gardiner to approve the minutes from the September SCC meeting. The motion was seconded by Marie Pavich; all were in favor and the motion was unanimously carried.

**Principal Mark Whitaker** discussed the final budget allocation. In the spring, the State provides each school with a preliminary Trustlands budget. We are notified of the actual amount in the fall, and so we adjust our budget allocations as necessary. This year, the preliminary budget estimate was within approximately \$400 of the actual money we received. As agreed upon last year, this \$400 overage will be applied to technology. All other allocations will remain substantially the same. If a significant change is proposed to the budget, a formal vote for approval should be held.

**Co-Chair Lisa Gallagher** distributed the Trustlands Final Report to all committee members, a copy of which is attached to these minutes. It was a team effort to gather the information required to complete the report, but a special thanks was expressed to our finance secretary and SCC member Amber Gardiner for the time it took to identify and gather all Trustlands expenditures. Moving forward, we will fine tune the accounting process so that, ideally, we can categorize each expenditure as Trustlands money is spent.

Our school's measured goals were next discussed. We did not meet our math and English academic goals. Some reasons for this are that the SAGE test is wildly unpopular in our community. In addition, SAGE test results are not factored into teacher reviews, and they have no effect on student grades. With no incentive to motivate them, some students can be disinclined to do their best on the SAGE test. As

a result, SAGE scores are becoming less reliable as a data source that can accurately measure student achievement. At best, it is a single data indicator of how students are performing on one particular day. The SAGE test, however, is currently the only data source we have to compare ourselves to other schools.

We exceeded our expectations with regard to our Reading Goal, and we contribute much of this success to our Read 180 program and co-taught classes.

We were very close to meeting our general academic goals. Quarters 1 and 2 honor roll students fell just a bit short, but by Quarter 3 we exceeded our goal of having 60% of our students on honor roll. At 6%, we were also very close to our goal to have fewer than 5% of our 9<sup>th</sup> grade students credit deficient.

**Heather Morgan** gave a brief summary of the sub-committee meeting on grading practices. The sub-committee explored the purpose and history of grading, and touched on the different grading methods used by our teachers. The meeting was productive, and established the basis for the next meeting where they will discuss current grading practices. Notice will be given when this meeting is scheduled; all SCC members are welcomed to join in the discussion.

One of the duties the SCC is tasked with is ensuring student internet safety. Trustlands money is spent on technology, so the State's expectation is that the SCC will keep things safe. An international summit specific to digital citizenship is scheduled for November 2, from 6:30 to 8:30pm at UVU. A link will be sent to all SCC members, and anyone interested in participating should email Shelly May. We will register the first two SCC members who want to attend. We can explore ideas and discussion items from the conference at our November SCC meeting, with an eye towards possibly including some of them in next year's plan.

**Member Amber Bonner** wanted to add to next month's SCC agenda a discussion on A.L.L. placement.

Time for community comments and concerns will be included in the November SCC meeting.

The members were thanked for their attendance and participation. Members who have items they wish added to next month's agenda, please email them to Mr. Whitaker, Heather Morgan, Lisa Gallagher, or Shelly May. With no further business to conduct, the meeting was adjourned at approximately 2:45 p.m. until the next regularly scheduled SCC meeting on **Thursday, November 16, 2017 at 1:30 p.m. in the Mountain Ridge Junior High faculty room.**



# Final Report 2016-2017 - Mountain Ridge JR

This Final Report is currently pending initial review by a School LAND Trust Administrator.  
You may unlock the Final Report to edit/update non-substantive changes without a vote.

## Financial Proposal and Report

This report is automatically generated from the School Plan entered in the spring of 2016 and from the District Business Administrator's data entry of the School LAND Trust expenditures in 2016-2017.

Description	Planned Expenditures (entered by the school)	Actual Expenditures (entered by the school)	Actual Expenditures (entered by the District Business Administrator)
Carry-Over from 2015-2016	\$0	N/A	\$0
Distribution for 2016-2017	\$90,924	N/A	\$99,058
Total Available for Expenditure in 2016-2017	\$90,924	N/A	\$99,058
Salaries and Employee Benefits (100 and 200)	\$69,250	\$73,559	\$43,967
Employee Benefits (200)	\$0	\$0	\$19,814
Professional and Technical Services (300)	\$0	\$0	\$10,366
Repairs and Maintenance (400)	\$0	\$0	\$0
Other Purchased Services (Admission and Printing) (500)	\$6,000	\$6,989	\$0
Travel (580)	\$0	\$0	\$0
General Supplies (610)	\$3,100	\$1,138	\$3,099
Textbooks (641)	\$0	\$0	\$0
Library Books (644)	\$0	\$0	\$0
Periodicals, AV Materials (650-660)	\$0	\$0	\$18,955
Software (670)	\$1,451	\$0	\$2,856
Equipment (Computer Hardware, Instruments, Furniture) (730)	\$11,123	\$21,041	\$0
Total Expenditures	\$90,924	\$102,727	\$99,057
Remaining Funds (Carry-Over to 2017-2018)	\$0	N/A	\$1

## Goal #1 Goal

Math- We want to increase our SAGE end of level test scores by 5% during the next school year as measured by the Spring 2017 Math SAGE assessment.

## Academic Areas

- Mathematics

## Measurements

**This is the measurement identified in the plan to determine if the goal was reached.**

We will use the SAGE test results to determine whether the goal was met.

**Please show the before and after measurements and how academic performance was improved.**

SAGE Math 2015-16 scores:

7th grade proficiency 75%

8th grade proficiency 66%

9th grade proficiency 61%

SAGE Math 2016-17 scores:

7th grade proficiency 63%

- 8th grade proficiency 55%
- 9th grade proficiency 60%

We did not reach our goal of a 5% increase on SAGE scores.

## Action Plan Steps

**This is the Action Plan Steps identified in the plan to reach the goal.**

We will use portions of the money to buy an extra period of math to reduce class sizes. It will also pay for after school math lab, summer collaboration, remediation services, professional development and technology.

**Please explain how the action plan was implemented to reach this goal.**

Math teachers participated in summer collaboration as grade level groups and developed common assessments and pacing guides. Math teachers made 1064 Pink ZAP referrals and 3160 Yellow ZAP referrals during the year. (ZAP is our advisory period where students make up work, receive missed instruction, master concepts, etc.) Originally, we had planned to pay Math teachers for after school Math labs with the TRUST Lands funds, but the Math teachers wrote and won a grant for the lab.

## Expenditures

Category	Description	Estimated Cost	Actual Cost	Actual Use
Salaries and Employee Benefits (100 and 200)	Salary and benefits for math section.	\$20,875	\$10,412	\$6159.71 (Salary Ashley Bench) \$ 4252.47 (Benefits Ashley Bench)
Other Purchased Services (Admission and Printing) (500)	Professional development.	\$1,500	\$1,473	Learning Edge conference (Bagley, Bench, Carrillo) \$135 Solution Tree grading conference (Bagley, Carrillo) \$1338
Equipment (Computer Hardware, Instruments, Furniture) (730)	Chromebooks and iPads for teachers as requested.	\$3,623	\$3,012	Mike Woolley: 30 scientific calculators \$410.40 Ammie Howard: Document camera \$349 Ashley Bench: Media projector \$594 Two iPads w/ licenses \$758 iPad management \$900.60
	Total:	\$25,998	\$14,897	

## Goal #2 Goal

English- We want to improve our SAGE general and writing scores by 5% each year.

## Academic Areas

- Reading
- Writing

## Measurements

**This is the measurement identified in the plan to determine if the goal was reached.**

We will use our SAGE scores to determine progress.

**Please show the before and after measurements and how academic performance was improved.**

SAGE English 2015-16 scores:  
 7th grade proficiency 62%  
 8th grade proficiency 61%  
 9th grade proficiency 53%

SAGE English 2016-17 scores:

7th grade proficiency 55%  
 8th grade proficiency 45%  
 9th grade proficiency 48%

We did not meet our goal of increasing SAGE reading and writing scores by 5%.

## Action Plan Steps

**This is the Action Plan Steps identified in the plan to reach the goal.**

We will use portions of the money to buy an extra period of English to reduce class sizes. It will also pay substitutes for teachers to provide thorough and timely feedback, summer collaboration, remediation services, professional development and technology.

**Please explain how the action plan was implemented to reach this goal.**

We paid for extra sections of English to reduce class sizes and we paid for substitutes to allow teachers grading days. We also paid English teachers for summer collaboration and professional development.

## Expenditures

Category	Description	Estimated Cost	Actual Cost	Actual Use
Salaries and Employee Benefits (100 and 200)	Salary and benefits.	\$20,875	\$40,354	Salaries: Maddie Hall \$5776.17 Elizabeth Hancock \$6031.58 Logan Roe \$5903.79 Substitutes \$3692.28 Benefits: \$18950
Other Purchased Services (Admission and Printing) (500)	Professional development.	\$1,500	\$2,916	Solution Tree Grading Conference (Leslie Dalton & Katy Bigham) \$1338 UVU Forum (Chynoweth) \$149 Project Based Learning Bureau of Education (Dalton, Roe, McNeill, Hall) \$980 USBY Conference registration & membership (Bigham) \$449
Equipment (Computer Hardware, Instruments, Furniture) (730)	Chromebooks and iPads for teachers as requested.	\$3,750	\$12,840	36 Chromebooks & licenses (McNeill) \$8804 Teacher microphone (Hall & Hancock) \$2586.42 Chromebook cart \$1450
	Total:	\$26,125	\$56,110	

## Goal #3 Goal

Reading- We want to identify our struggling 7th grade readers and ensure they are reading at grade level by the end of the year with a lexile score of 850.

## Academic Areas

- Reading

## Measurements

**This is the measurement identified in the plan to determine if the goal was reached.**

Our teachers will test at the beginning of the year to identify struggling readers.

**Please show the before and after measurements and how academic performance was improved.**

The READ 180 teacher tested students at the beginning of Term 1 to determine their Lexile level, comprehension, etc. By end of the year testing, Mountain Ridge showed the 2nd highest gains in the district with 86% of students exceeding average growth (what is expected is a 75 pt. gain or one year growth). Our average was a 154 point gain. We reached our goal to have struggling readers improve their Lexile scores and overall reading abilities.



## Action Plan Steps

This is the Action Plan Steps identified in the plan to reach the goal.

Our teachers will test at the beginning of the year to identify struggling readers. These readers will be placed in Read 180 for remediation. They will be retested at the end of each quarter to gauge progress.

Please explain how the action plan was implemented to reach this goal.

6th grade teachers from our feeder elementary schools provided a list of their struggling readers for whom reading intervention would be necessary. By using their test scores, Lexile scores, comprehension scores, etc., we determined the best placement for the students. Our options included co-taught classes, READ 180, and Read/Write.

The Read 180 class meets daily where they are immersed in reading, writing, listening, and decoding and comprehension skills.

Mrs. Tyler tested the students at least twice quarterly (more for various elements, e.g. decoding or inference).

## Expenditures

Category	Description	Estimated Cost	Actual Cost	Actual Use
Salaries and Employee Benefits (100 and 200)	Salary and benefits.	\$15,775	\$0	No subs used.
Other Purchased Services (Admission and Printing) (500)	Professional development.	\$1,500	\$0	None used.
General Supplies (610)	Supplies for Read 180 program and Achievement Center.	\$3,100	\$1,138	READ 180 reading materials \$539.91 READ 180 books \$397.14 Pronged folders for D hall \$56.87 Achievement Center supplies \$39.50 Achievement Center printer & scanner \$104.99
Software (670)	Software, headphones and other equipment to implement Read 180 program.	\$1,451	\$0	None purchased.
	Total:	\$21,826	\$1,138	

## Goal #4 Goal

General Academics- We would like fewer than 5% of our students to receive a failing grade each quarter and would like 60% of our students to make the honor roll with a 3.7 GPA or higher each quarter.

## Academic Areas

- Reading
- Mathematics
- Writing
- Science
- Fine Arts
- Social Studies
- Health
- Foreign Language

## Measurements

This is the measurement identified in the plan to determine if the goal was reached.

We will use quarterly grade point averages to determine progress.

Please show the before and after measurements and how academic performance was improved.

Students who earn a 3.7+ GPA are on the Honor roll.

Honor roll totals (for 7th, 8th, and 9th grades) for 2015-16:

- Q1 51%
- Q2 50%
- Q3 60%

Honor roll totals (for 7th, 8th, and 9th grades) for 2016-17:

- Q1 56%
- Q2 58%
- Q3 62%

- Q1 increased by 5% points
- Q2 increased by 8% points
- Q3 increased by 2% points

We were very close to our goal for Q1 and Q2 and we reached our goal for Q3.

## Action Plan Steps

**This is the Action Plan Steps identified in the plan to reach the goal.**

We will use our ZAP program to identify and remediate struggling students.

**Please explain how the action plan was implemented to reach this goal.**

When a student does not turn in assignments, both learning and grades decrease. Therefore, MRJH adopted a Zeroes Are not Permitted (ZAP) policy and program.

Teachers regularly check for missing assignments and tests, as well as for students who have not mastered content. The teacher may then choose to have a student attend ZAP for re-teaching, remediation, or making up work.

For the 2016-17 year, teachers made 15985 ZAP student referrals.

## Expenditures

Category	Description	Estimated Cost	Actual Cost	Actual Use
Salaries and Employee Benefits (100 and 200)	Salaries and benefits.	\$11,725	\$22,793	Hourly certified (summer collaboration) \$6300 Hourly aides (2) \$13796.20 Benefits \$2696.36
Other Purchased Services (Admission and Printing) (500)	Professional development.	\$1,500	\$2,600	Utah Association of Secondary Principals conference (2) \$408.60 Marriott Hotel (conference) \$155.00 Solution Tree Grading conference (2) \$1338 Cites Leadership conference NEBO (2) \$698
Equipment (Computer Hardware, Instruments, Furniture) (730)	Chromebooks and iPads for teachers as requested.	\$3,750	\$5,189	Chromebook (D hall) \$157.41 Chromebook license \$22.91 Document camera (History) \$513.75 HP Desktop computer (D hall) \$692.00 Gov connection \$316.98 Digital curriculum photo scanner \$69.99 Bluetooth stereo adapter (Band) \$56.98 Tracker LaserJet printer & scanner \$52.98 Chromebook replacement parts \$36.10 Drama theater dresses \$250.00 8 Chromebooks & licenses (Scholle) \$1604 4 Chromebooks & licenses (Woolley) \$802 Mathantics subscription \$20 Media projector (Ostler) \$594
	Total:	\$16,975	\$30,582	

## Increased Distribution

**The school plan describes how additional funds exceeding the estimated distribution would be spent. This is the description.**

This money will be spent on equipment/technology for students and teachers.

**Description of how any additional funds exceeding the estimated distribution were actually spent.**

As described.

## Publicity

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The following items are the proposed methods of how the Plan would be publicized to the community:

- School website
- Other: Please explain.
  - Stakeholder Report

The school plan was actually publicized to the community in the following way(s):

- School website
- Other: Please explain.
  - Stakeholder Report

## Summary Posting Date

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A summary of this Final Report was provided to parents and posted on the school website on **2017-10-24**

## Council Plan Approvals

Number Approved	Number Not Approved	Number Absent	Vote Date
10	0	7	2016-03-17

No Comments at this time

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