

Add Emergency Contacts on Skyward

Go to the Timberline Website at timberline.alpineschools.org and click on the Skyward icon

Login to your guardian account



Choose the student from the drop down



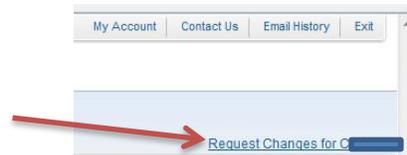
menu



On the left side click

STUDENT INFO

On the right side click REQUEST CHANGES FOR



From the drop down menu choose ADD EMERGENCY CONTACT



The screenshot shows a web form titled "Add Emergency Contact for C" with a blue header bar. The form contains the following fields and controls:

- Contact Number:
- Primary Phone: Ext:
- * First:
- Middle:
- * Last:
- Relationship:
- Pick Up:
- Comment:
- (*) Indicates a required field.
- Save:

Add the emergency contacts in the box and click SAVE

Your request will be submitted for approval. You may call the Timberline Office to verify that it has been approved.